



## THE VETERANS' FOUNDATION – GRANT APPLICATION

The Veterans' Foundation is a registered charity in England and Wales (No. 1166953) and Scotland (SC046571) and registered as a company limited by guarantee in England and Wales (No. 10099309). Its registered office is at: Avondale House, 50 Raby Way, Newcastle, NE6 2FQ. This form is to be filled in by applicants for a grant from the Veterans' Foundation. Small Grants are up to £20K, large grants are between £20K and £100K.

### Application for a Grant

1. Applicant's name, address and registered number:

Charity Name & Address	Charity Number

2. Name of CEO or appropriate point of contact (please include contact telephone number and email address):

Name	
Address	
Telephone No.	
Email address.	

3. Charitable Objects. Please describe your charitable objects or purposes, whom they benefit, where and how (up to 200 words):

4. Describe how your organisation is governed and managed, whether it is a member of Cobseo and its main sources of funding (up to 400 words but conciseness is appreciated):



5. Financial Summary extracted from most recent annual accounts:

Most up to date Financial Situation:

	FY	FY
Total incoming resources		
Total resources expended		
Reserve (uncommitted funds)		
Balances Carried Forward		

6. Summary of your Reserve Policy and Quantity of Reserve (up to 100 words):

Policy	
Size	

7. Description (what?) and justification (why?) of your project or initiative, which can be part of an on-going project (up to 400 words):

8. Details of grant requested, including amount, project stages and sums required (up to 400 words):

Total sum requested: £
Project stages, sums needed for each stage and rough timescale by months from start of project:

9. What other funding has been sought/received in respect of this request, if any:

10. How will this activity be funded in future years, beyond the period of the grant?

## **Evaluation and Monitoring**

11. Please describe the **difference** the grant will make to the lives of the beneficiaries by listing up to 3 outcomes. Identify how you will measure that difference. The difference will be the changes, benefits, learning or other effects that happen as a result of what is delivered.

12. The key to understanding outcomes is to focus not on what has been purchased with the grant but rather to focus upon the benefits to your beneficiaries that flow from the service or activity

13. In due course you will be asked to provide evidence of how your organisation has achieved these outcomes as part of our monitoring and evaluation of the grant. An analysis of outcomes will inevitably impact upon our future grant giving commitments.

1	Outcome (what will you achieved and for whom?)	
	Measurement (how will you measure this?)	
2	Outcome	
	Measurement	
3	Outcome	
	Measurement	

14. What is your management structure (trustees and executive) and what is the experience of key people involved in the project (up to 200 words).

15. Any other additional information that might assist the trustees of the Veterans' Foundation in evaluating this application.

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16. Numbers assisted (estimated if not known):

Total No. of beneficiaries	
No. of ex-Armed Forces personnel assisted	
No. of Northern Ireland campaign veterans	
No. of Falkland Island campaign veterans	
No. of Iraq campaign veterans	
No. of Afghanistan campaign veterans	
No. of dependants of ex-Armed Forces personnel assisted	

17. Please indicate how the support of the Veterans' Foundation will be acknowledged should a grant be made (as a minimum this must be a statement in the charity/organisation's annual report and accounts):

Proposed PR plan	
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PR Representative's name	
Tel No.	
Email address	

18. Please ensure that you have enclosed copies of the following documents with your application:
- Latest published trustees' annual report and accounts
  - Latest annual report (If separate)
  - Detailed analysis of costs where appropriate
  - If a previous grant has been provided evidence of how this was acknowledged, impact reports, newspaper articles etc in addition to a statement in your charities/organisations accounts.
19. Grants will be made by BACS, please confirm Bank Account details:

Bank	
Account Name	
Sort Code	
Account Number	

20. On completion please forward by email to [grants@veteransfoundation.org.uk](mailto:grants@veteransfoundation.org.uk)

or send it by post to:

Grants  
 The Veterans' Foundation  
 c/o 5 South Charlotte Street  
 Edinburgh  
 EH2 4AN